Meeting Minutes:  LOCAL SCHOOL COUNCIL - REGULAR MEETING

Meeting Details: 6:30 PM on Thursday, September 26, 2019, Lane Tech in Room 113, 2501 W. Addison

Following are the meeting minutes. Original posted Meeting Agenda items are listed with the meeting minutes noted directly below.

1. Call Meeting to Order

Chair Emily Haite called the meeting to order at 6:31 PM.

2. Roll Call / Establish Quorum

Present: Matthew Beaudet, Billy Cashman, Maureen George, Emily Haite, Daniel Law, Patricia O'Keefe, Brian Tennison, Dannixa Velez, Katharine Whittaker Gomez and Benjamin Wong

Absent: Anne Lokken and Ana Scales

QUORUM ESTABLISHED

3. Approve Agenda

Motion: Approve meeting agenda for the September 26, 2019 Lane LSC Regular Meeting
By: Emily Haite
Second: Brian Tennison
Vote: Unanimous, all in favor
Result: Motion Passes

4. Approve Prior Meeting Minutes

Motion: Approve meeting minutes from the June 6, 2019 regular and closed sessions, the July 8, 2019 organizational meeting, and the August 14, 2019 special meeting.
By: Emily Haite
Second: Ben Wong
Vote: All in favor
Result: Motion passes
5. Resolutions
   
a. Honoring Henry Williams

6. Public Participation – 2 minutes each
   Parent Karla Holcomb made a public statement and raised questions regarding
   freshman girls’ softball, dual credit and grading policies.

7. Reports
   
a. Principal Report – See Principal Report. Principal Tennison highlighted
   the CSO performance at Lane, and Estelle Glaser Laughlin presentation.
   Teacher teams are working on “meaningful tasks” this year. Student
   meetings are being held to discuss kindness, empathy, respect and
   consent. In addition, 18 staff positions were filled.

b. PPLC – Elections will be held on Tuesday, October 15, 2019. The
   committee will continue discussions regarding grading practices.

c. Friends of Lane – Lisa Borelli reported. The annual appeal has started
   and banners are going up. FOL reported regarding an ADM sponsorship
   and partnership with the Lane Think Lab, as well as a MacArthur
   Foundation grant opportunity (application submitted). The FOL golf outing
   is scheduled for September 27, 2019. Grief counseling will be available
   on Meet the Teacher night. Eight SMART board touchscreens were
   provided by FOL for computer science rooms.

d. Alumni Association – No report.

e. LTAC – No report.

8. New Business
   
a. Check Amount Approvals

   **Motion:** To grant Principal Tennison authority to make check approvals up
   to $10,000 without prior LSC approval.
   **By:** Emily Haite
   **Second:** Brian Tennison
   **Vote:** Unanimous, all in favor
   **Result:** Motion Passes
b. Check Approvals

**PO approvals: over $10,000.00 (6)**
- CDWG $29,080.60 projectors
- Follett $73,781.66 English novels for all English courses for all levels. Fee collected at Quick Start
- Meredith Digital $13,158.53 3D printers for computer science department
- Achieve 3000 $12,845.00 literary solutions database system for NWEA prep
- Jostens $55,625.60 deposit for 2019/2020 Arrowhead yearbook. Fee collected at Quick Start
- Ricoh Managed Print Services $109,394.40 CPS managed print service

**PO approvals: over $2,500.00 under $10,000.00 (30)**
- Hollander Storage & Moving $7,300.00 textbook collection
- United Radio Communications $9,961.00 update radios, new, and trade in, new and replacement batteries
- Buckeye Construction $8,390.00 door replacements
- Murphy & Jones $5,882.00 341A AC project and new electrical
- LD Flooring Company $3,500.00 refinish floors 341B and repair 7 locations
- Formal Fashions $9,199.05 choir dresses and tuxedos
- Follett $5,085.02 AP Spanish Workbooks
- School Specialty $2,637.00 supplies for diverse learners program
- Follett $2,695.30 Spanish I textbooks
- MBS Identification $9,250.00 ID cards, ID clips lanyards
- Apple Inc. $3,117.25 replacement MacBook Pro with charger / set up
- CDW Government $2,774.97 printers and ID hole punchers
- First Student $7,168.00 athletic buses for cross country
- First Student $3,378.00 athletic buses for girls’ swim
- First Student $3,603.00 athletic buses for girls’ tennis
- First Student $3,963.00 athletic buses for boys’ soccer
- MBS Identification $7,415.00 ribbons for student ID cards
- BITS Enterprise $2,598.90 travel agent for hotels for writing center conference
- Hallagan Machine $3,930.00 ink for Riso machines in English department
- Ingram Library Service $4,873.00 novels for English classes. Fee collected at Quick Start.
• Jostens $3,361.30 deposit for 2019/2020 LTAC Arrowhead yearbook. Fee collected at Quick Start
• Apex Learning $4,375.00 IVS credit recovery course seats
• Walter & Associates $3,240.00 medallions for graduation
• Bullis Lock Company $4,995.00 replacement classroom door locks
• US Foundation for Science & Tech (FIRST) $5,000.00 robotics competition registration
• Neff Company $2,709.88 athletic lettermen chenille letters
• Sport Supply Group BSN Sports $3,347.40 LTAC t-shirts and football shoulder pads
• Music International $4,950.00 royalty, rental, and security fee for school musical “Into the Woods”
• Perfection Learning $4,981.58 advanced placement US History workbooks
• ABC Bus Transportation $2,640.00 coach bus rental for college tour to Michigan

Motion: To approve purchase orders over $10,000 as presented (6 total, see list above).
By: Emily Haite
Second: Brian Tennison
Vote: Unanimous; all in favor
Result: Motion Passes

Motion: To approve purchase orders over $2,500 and under $10,000 as presented (30 total, see list above).
By: Brian Tennison
Second: Emily Haite
Vote: Unanimous; all in favor
Result: Motion Passes

c. Fundraiser Approvals

• Lane Tech Cross Country Booster Club 09/20/19-10/10/19 4K Fun Run for the boys and girls cross country teams
• Lane Tech Around the Corner Café 09/2019-06/2020 makes and sells hot coffee to sell to faculty and visitors
• Lane Tech Diverse Learners 09/2019-06/2020 sale of student made greeting cards and plants
• Lane Tech Diverse Learners 09/2019-06/2020 service learning project, sale of jewelry
• Lane Tech Art program 09/2019-06/2020 selling of student made art and prints
• Lane Tech Orchestra Boosters 10/18/19 sell t-shirts and flowers at Halloween Hauntcert
• Lane Tech Orchestra Boosters 12/06/2019 sell t-shirts and flowers at Winter Orchestra Concert
• Lane Tech Orchestra Boosters 03/13/2020 sell t-shirts and flowers at Chamber Concert
• Lane Tech Orchestra Boosters 05/15/2020 sell t-shirts and flowers at spring orchestra concert
• Lane Tech Choir Boosters 10/16/19-10/27/19 Century Resource catalog sale of cheesecakes, desserts, etc.
• Lane Tech Orchestra Boosters 11/04/19-11/18/19 Century Resource catalog sale of cheesecakes, desserts, etc.
• Lane Tech Choir Boosters 12/11/19 and 05/27/2020 sale of pictures, shirts, and ornaments at concerts (P Carrera)
• Lane Tech Choir Boosters 03/01-03/13/2020 Snap Raise
• Lane Tech JROTC 11/2019-02/2020 sale of fruit snacks
• Lane Tech Computer Science 12/02-12/20/19 Makers Lab sale of student made work

**Motion:** To approve fundraisers as presented (15 total, see list above).

**By:** Emily Haite  
**Second:** Brian Tennison  
**Vote:** Unanimous; all in favor  
**Result:** Motion Passes

d. CIWP Report – No report

e. Principal Evaluation – See closed session below

9. **Old Business –**

a. Community Feedback. The LSC discussed whether to continue the Community Feedback committee now that Julie Coffman is no longer on the LSC. Will continue discussion at next meeting.

10. **Announcements –** Principal Tennison shared dates to remember.
11. Closed Session re: Principal Evaluation and Open Parent Rep Election

**Motion:** To move into closed session at 7:40 PM for the purpose of discussing the principal performance evaluation/contract and filling the open LSC parent rep position. 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(3)

**By:** Patricia O'Keefe

**Second:** Emily Haite

**Vote:** Unanimous, all in favor

**Result:** Motion Passes

12. Open Session (Return to Open Session at 8:00 PM)

**Motion:** To offer Brian Tennison a 4-year contract as Principal of Lane Tech beginning July 2020.

**By:** Emily Haite

**Second:** Ben Wong

**Vote:** Principal Tennison abstains; all in favor

**Result:** Motion Passes

**Motion:** To appoint Laura Symons to fill the open parent rep position on the Lane Tech LSC through June 30, 2020.

**By:** Emily Haite

**Second:** Ben Wong

**Vote:** Unanimous, all in favor

**Result:** Motion Passes

13. Adjournment

**Motion:** Adjourn meeting at 8:05 PM

**By:** Emily Haite

**Second:** Ben Wong

**Vote:** Unanimous, all in favor

**Result:** Motion Passes